



State of Nevada – Department Of Personnel

CLASS SPECIFICATION

<u>TITLE</u>	<u>GRADE</u>	<u>EEO-4</u>	<u>CODE</u>
GROUND EQUIPMENT OPERATOR II	25	H	9.209
GROUND EQUIPMENT OPERATOR I	23	H	9.204

SERIES CONCEPT

Grounds Equipment Operators operate a variety of gas and diesel equipment used for grounds maintenance and minor construction activities; maintain the equipment; and perform related duties as required.

Operate a variety of equipment including tractors with attachments such as a five gang reel mowing attachment, combination backhoe and front end loader, five ton dump truck, self-propelled and riding lawn mowers, trenchers, and street sweepers to accomplish grounds maintenance and minor construction activities. Examples of typical grounds maintenance and construction activities are: mowing turf; applying fertilizers and herbicides; sweeping parking lots and sidewalks; plowing snow; sanding streets and sidewalks; digging utility and irrigation lines; grading roads; hauling soil and gravel; and asphalt and curb repair.

Perform routine equipment maintenance such as lubricating equipment, inspecting and changing belts, checking and adding fluids, changing filters, sharpening blades, and making adjustments and minor repairs to ensure equipment remains in proper working condition.

Assist grounds service personnel and craft workers complete routine maintenance and repairs by performing duties such as installing signs, building frames, pouring cement, striping football fields, and installing parking blocks. May provide training and work direction to grounds service workers, inmates, and students working at the project site and entry level Grounds Equipment Operators.

Incumbents in this class series are distinguished from Grounds Service Workers based on the amount of time (60% or more) spent operating grounds maintenance and construction equipment.

CLASS CONCEPTS

GROUND EQUIPMENT OPERATOR II: Under general supervision, incumbents perform the range of duties described in the series concept. Work is assigned by work orders or through review of a grounds maintenance activity schedule.

Incumbents review blueprints and/or meet with a supervisor or skilled craft worker to coordinate construction activities prior to beginning the project. Incumbents may provide estimates of the time required for project completion and material requirements to the project supervisor to aid in project scheduling and purchasing.

This is the journey level class in the series.

GROUND EQUIPMENT OPERATOR I: Under close supervision, incumbents learn to operate and maintain the grounds equipment used by the agency to which assigned and become familiar with routine ground maintenance and construction activities.

CLASS CONCEPTS (cont.)

This is the entry level class in the series.

MINIMUM QUALIFICATIONS

**GROUND
S EQUIPMENT OPERATOR II**

EDUCATION AND EXPERIENCE:

I

One year of supervised skilled experience operating and maintaining a variety of light, medium, and heavy grounds maintenance equipment; OR

II

One year of experience as a Grounds Equipment Operator I in Nevada State service; OR

III

An equivalent amount of education and experience that provided the applicant with the required entry level knowledge, skills and abilities.

LICENSE: All applicants must possess a valid Nevada driver's license at the time of appointment. Some positions may require a Class B commercial driver's license.

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES: (These may be acquired on the job and/or needed to perform the work assigned.)

Working knowledge of work unit policies and procedures pertaining to grounds maintenance and equipment operation.

Ability to work independently and following through on assignments with minimal direction. Ability to estimate time and material requirements. Ability to instruct personnel in grounds maintenance procedures and equipment operation.

Skill in diagnosing routine mechanical failures and performing minor equipment repairs.

ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES: (Applicants will be screened for possession of these through written, oral, performance or other evaluation procedures.)

Working knowledge of the methods, materials, tools, and equipment used in grounds maintenance and construction. Working knowledge of safety requirements and safe operating procedures.

Ability to read blueprints and locate underground utilities. Ability to select the proper equipment to complete assigned projects quickly and efficiently.

In addition, all knowledge, skills and abilities required at the lower level of the series.

**GROUND
S EQUIPMENT OPERATOR I**

EDUCATION AND EXPERIENCE:

I

One year of work experience which included responsibility for performing semi-skilled grounds service work and operating light equipment; OR

MINIMUM QUALIFICATIONS (cont.)

EDUCATION AND EXPERIENCE: (cont.)

II

An equivalent amount of education and experience that provided the applicant with the required entry level knowledge, skills and abilities.

LICENSE: Applicants must possess a valid Nevada driver's license at the time of appointment. Some positions may require a Class B Nevada commercial driver's license within six months of the date of appointment.

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES: (These may be acquired on the job and/or needed to perform the work assigned.)

General knowledge of the methods, materials, tools, and equipment used in grounds maintenance and construction. General knowledge of safety requirements and safe operating procedures. General knowledge of the routine service requirements for the equipment used by the agency to which assigned.

Ability to establish and maintain cooperative working relationships with co-workers and agency personnel.

Skill in performing routine equipment maintenance. Skill in safely operating the range of grounds maintenance equipment used by the agency to which assigned. Skill in herbicide and pesticide application.

ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES: (Applicants will be screened for possession of these through written, oral, performance or other evaluation procedures.)

Ability to understand and carry out oral and written instructions. Ability to read sufficient to read and interpret service manuals and operator's manuals. Ability to write sufficient to prepare purchase requisitions and maintenance records.

Skill in operating light duty vehicles and hand and power tools used in grounds maintenance work.

This class specification is used for classification, recruitment and examination purposes. It is not to be considered a substitute for work performance standards for positions assigned to this class.

ESTABLISHED:	<u>9.209</u> 5/11/72	<u>9.204</u> 7/1/91P 11/29/90PC
REVISED:	9/30/77	
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